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Schedule of Fees and Expenses

Fees

Lecturing	\$125 per hour
Teaching	Fees vary, depending on subject matter, preparation requirements, and time commitment
Research and Writing	\$50 per hour
Consulting and Coaching	\$50 per hour

Expenses

Transportation and Accommodation	If the site of the lecture, class, or research is over 60 miles from Plymouth, Minnesota, expenses will include transportation (e.g., airfare or train fare; auto rental or other local transportation costs such as taxi, subway, or bus fares, including tax and tips; or privately owned vehicle mileage). If an overnight stay is required, expenses will include accommodation, meals (not including alcoholic beverages), and modest incidentals. Privately owned vehicle mileage will be billed at IRS business rates.
Copying	Copies of materials to be delivered to you will be billed at the cost of obtaining the copies.
Vital Record Copies	Cost of obtaining vital record copies will be billed at the cost of obtaining the copies.
Microfilm Rental	Microfilm rental will be billed at the cost of renting the microfilm.
Other Direct Costs	Other expenses not named here that (1) are incurred during your project for the sole purpose of completing your project and (2) are not part of the normal costs of doing business will be billed to you at cost. If this situation arises during your project, you will be asked to approve the expense before it is incurred.
Expense Statements	You will receive an itemized statement of all expenses connected with your project.

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